**Student-Led Green Schools Committee**

**Head of Green Schools:**

         Oversee committee actions and coordinate activities.

         Liaise with Green Schools Coordinator/s to keep her/him updated.

         Run Green Schools meetings with the Green Schools Coordinator/s

         Link with Green School co-ordinators to ensure curriculum links are made.

         Keep action plan up to date (link with deputy head)

**Deputy Head of Green Schools:**

         Work closely with the Head of Green Schools

         Keep action plan up to date and ensure up to date version is on green schools

         Create an agenda for meetings

         Record and circulate minutes of the Committee meetings.

**Green Code / Action Day co-ordinators / team:**

         Create a song, rap, poem or slogan for the Travel theme.

         A competition could be held within the school.

         Create a video / digital poster / poster of the Green School Code.

         Display this code on the notice board, web or elsewhere

         Organise Action Day

**Green Schools notice board communication officers / team:**

         Design a creative theme for the notice board.

         Display Committee names and photos.

         Update the notice board regularly to display survey results, recent events and news.

         Use a ‘fact or image of the week’ system to get other pupils thinking about the environment

**Digital and Social Media co-ordinator / team:**

         Look at preparing social media posts relating to Green Schools

         Develop a Green Schools section on school web page

         Add links to short videos, posts about  the Committee’s progress

**Litter Awareness co-ordinator / team:**

         Complete Litter Checklist - attached

         Map and monitor litter black spot areas

         Analyse time of day littering occurs (inside and perhaps outside school grounds?)

         Involve other students – create awareness days - set up timetable for classmates to do litter picks; participate in National Spring Clean

**Waste Management co-ordinator / team:**

         Look at [www.mywaste.ie](http://www.mywaste.ie/)

         Complete Waste checklist – see attachment

         Develop questionnaire and survey – see attachment

         Obtain waste collection data from contractor – look at quantity of waste going for recycling; food waste and general waste – seek to see an upward trend in recycling and food waste bins and less in general waste – link with Analytics team here

         Conduct audits of the bin

o   Look at contamination in recycling and food waste bins and seek to reduce contamination through awareness campaigns

         Review signage / bin locations

         Encourage students to prevent waste in the first bring reusable water bottles; reduce amount packaging for lunches etc

         Look at paper usage and how to reduce

**Waste Prevention awareness co-ordinator / team:**

* Look at [www.mywaste.ie](http://www.mywaste.ie/)
* Complete Waste checklist – see attachment
* Develop questionnaire and survey – see attachment
* Encourage students to prevent waste in the first bring reusable water bottles; reduce amount packaging for lunches etc
* Look at paper usage and how to reduce it
* Are staff using two sides coping
* Are we using high-yield economical toners for school printers.

**Analytics co-ordinator / team:**

         Analysis of surveys and audits by other teams

         Presenting findings of surveys / audits to Green Schools committee

         Prepare material for green school notice boards