

# Coláiste Phobal Naomh Áine Saint Anne's Community College

Killaloe



Aideen Walsh  
M.Sc. H.D.E  
Principal

Mary Fitzgerald  
M.Sc. B.Ed.  
Deputy Principal

23<sup>rd</sup> January 2018

Dear Parent(s)/Guardian(s),

The funeral arrangements for Patrick McCormack (RIP) are as follow;

- Tuesday 23<sup>rd</sup> reposing at his home 4p.m. -7:30p.m.
- Wednesday 24<sup>th</sup> Funeral Mass 12 noon Ballina followed by burial in Templekelly Cemetery. House private Wednesday morning.

As you can appreciate students need support at this difficult time. Please ensure that you accompany your son/daughter if they wish to pay their respects this evening.

With regard to tomorrow the school will organise a representative group of students to attend the funeral mass. Any other student wishing to attend the funeral needs to be accompanied and supported by you throughout and afterwards.

If your child will not be at school tomorrow in order to attend the funeral please ensure an absence note is presented at the office on Thursday morning.

If your child is leaving school tomorrow to attend the funeral we would ask that you collect him/her at the school and sign your child out at the office. As students can be very vulnerable at this time this is to ensure that all our students are supported appropriately. Your cooperation in this regard would be much appreciated as our priority is the welfare of our students.

School will be open tomorrow in accordance with national guidelines as routine is very important at a time of tragedy. It provides a sense of security. Support will be available to staff and students who may need it and of course we will be remembering Patrick throughout the day. If you consider that your child is emotionally unable to attend school at this time please take care of them at home and follow the schools usual absence procedure.

Information for parents on supporting your child at this difficult time is available under the 'Parent' tab on the school website [killaloecc.ie](http://killaloecc.ie). Please find overleaf information on 'Ways to help your child through this difficult time'. If you have any concerns or queries please do not hesitate to contact the school,

Yours sincerely,

Aideen Walsh